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730 Main Street
Suite 2C
Millis, MA 02054

December 7, 2022

Planning Board
Town of Millis
900 Main Street
Millis, MA 02054

Ref: Woodlands Open Space Subdivision
(land off Cottage Ave and Main Street)

Dear Members of the Board:

I am writing on behalf of the applicant to request a two-year extension on the Open Space Special Permit issued for the subdivision known as the Woodlands. Note the following:

- The special permit decision was filed with the Town Clerk on September 23, 2019 and has a two-year expiration date (September 23, 2021).
- Pursuant to Chapter 53 of the Acts of 2020, any permit that was valid as of March 10, 2020 (which this permit was), entered into a tolling period for the duration of the state of emergency. During the state of emergency, permit expiration dates are automatically extended. The state of emergency ended on June 15, 2021, tolling the permit expiration for one year, three months and five days (462 days).
- The automatically extended expiration date of the open space special permit is therefore December 29, 2022.
- The applicant seeks a two-year extension to December 29, 2024.

Planning Board
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Page 2 of 2



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Do not hesitate to contact me if you have any questions or comments.

Sincerely,

LEGACY ENGINEERING LLC

A handwritten signature in blue ink that reads "Daniel J. Merrikin".

Digitally signed by Daniel J.
Merrikin, P.E.
Date: 2022.12.07 13:39:23 -05'00'

Daniel J. Merrikin P.E.
President

cc: File



TOWN OF MILLIS

Richard Nichols, *Chair*
Nicole Riley, *Clerk*
James McKay
George Yered
Bodha B. Raut Chhetry
Joshua Guerrero, *Associate*

OFFICE OF THE PLANNING BOARD

900 Main Street • Millis, MA 02054

Phone: 508-376-7045

Fax: 508-376-7053

Camille Standley
Administrative Assistant
cstandley@millisma.gov

September 23, 2019

The Planning Board has **approved, with conditions**, the application of Woodland, LLC of 66 Main Street, Millis, Massachusetts who requests;

1) a **Special Permit** pursuant to Section XVIII, Open Space Preservation;

of the Millis Zoning By-laws of the Town of Millis, to allow an Open Space Preservation Subdivision. The properties which are the subject of this application are identified as Assessors Parcels 1, 2, 3, 5, 6, 42, 44 and 134 on Map 25, and Assessors Parcels 16 and 33 on Map 52, which are owned by Woodland, LLC, 66 Main Street, Millis, Massachusetts. The properties are zoned Residential-Town (R-T), Residential-Suburban (R-S) and Residential-Village (R-V). The properties lie within the Groundwater Protection District (Zone II).

A copy of this decision was filed in the office of the Town Clerk of Millis on **September 23, 2019**. The Decision may be viewed on the Planning Board's webpage at: <http://www.millis.org/planning-board>

Any person aggrieved by this decision of the Planning Board may appeal said decision pursuant to Massachusetts General Law Chapter 40A, Section 17, by bringing an action within twenty (20) days after the decision has been filed in the office of the Town Clerk. Notice of the action with a copy of the complaint shall be given to the Town Clerk so as to be received within twenty (20) days. A copy of said complaint shall be given to the Planning Board.

No variance or special permit, or any extension, modification or renewal thereof shall take effect until a copy of that decision bearing the certification of the Town Clerk that 20 days have elapsed and no appeal has been filed or that if such an appeal has been filed that it has been denied or dismissed, is recorded in the Registry of Deeds for the county or district in which the land is located and is indexed in the grantor index under the name of the owner of record or is recorded and noted on the owner's title certificate. The fee for recording or registering shall be paid by the owner or applicant.

To the Applicant: After 20 days have gone by from the above date, check with the Town Clerk's office and obtain a certified copy of the Board's decision.

Camille Standley
Camille Standley,
Administrative Assistant

cc: Daniel Merrikin/Applicant (via email), Select Board, Building Dept., BOH, ConCom, Abutters, File
Decision cover ltr Woodlands Open Space Preservation 9-23-19.doc



TOWN OF MILLIS

OFFICE OF THE PLANNING BOARD

900 Main Street • Millis, MA 02054

Phone: 508-376-7045

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Richard Nichols, *Chair*
Nicole Riley, *Clerk*
James McKay
George Yered
Bodha B. Raut Chhetry
Joshua Guerrero, *Associate*

Camille Standley
Administrative Assistant
cstandley@millisma.gov

Millis Town Clerk
Received

SEP 23 2019

Kathleen E. Smith
Asst. Town Clerk

September 23, 2019

DECISION OF THE MILLIS PLANNING BOARD ON THE OPEN SPACE PRESERVATION SPECIAL PERMIT APPLICATION SUBMITTED BY WOODLAND, LLC.

An application was filed with the Millis Town Clerk's office on May 17, 2019, by Woodland, LLC of 66 Main Street, Millis, Massachusetts who requests;

- 1) a **Special Permit** pursuant to Section XVIII, Open Space Preservation;

of the Millis Zoning By-laws of the Town of Millis, to allow an Open Space Preservation Subdivision.

The properties which are the subject of this application are identified as Assessors Parcels 1, 2, 3, 5, 6, 42, 44 and 134 on Map 25, and Assessors Parcels 16 and 33 on Map 52, which are owned by Woodland, LLC, 66 Main Street, Millis, Massachusetts. The properties are zoned Residential-Town (R-T), Residential-Suburban (R-S) and Residential-Village (R-V). The properties lie within the Groundwater Protection District (Zone II).

In accordance with the provision of G. L. c. 40, Section 11, notice of hearing was published in The Milford Daily News on May 24, 2019 and May 31, 2019. Abutters to the property were properly notified of the public hearing by mail. A list of the abutters is on file in the Town Clerk's office, 900 Main Street, Millis, Massachusetts.

A public hearing in accordance with said notice was held on June 11, 2019, and continued hearings were held on July 9, 2019, August 6, 2019 (continued without discussion) and August 13, 2019. The public hearing was closed on August 13, 2019.

The Applicant was represented by Daniel Merrikin, P.E. of Legacy Engineering LLC. The consulting engineer for the Planning Board on this application was the BETA Group, Inc.

The following submissions were received through the public hearing process:

- Correspondence to the Millis Planning Board from Daniel J. Merrikin, P.E., Legacy Engineering LLC, dated May 16, 2019, with attachments:
 - An application for Special Permit for an Open Space Preservation Subdivision, filed May 17, 2109
 - Certified Abutters List Dated April 4, 2019
 - Plans entitled, "Woodlands Preliminary Subdivision Plan of Land in Millis, Massachusetts," dated May 6, 2019 (21 sheets), prepared by Legacy Engineering LLC
- Correspondence to the Millis Planning Board from Daniel J. Merrikin, P.E., Legacy Engineering LLC, dated May 20, 2019
- Correspondence to the Millis Planning Board from BETA Group, dated May 30, 2019
- Correspondence to the Millis Planning Board from Daniel J. Merrikin, P.E., Legacy Engineering LLC, dated June 12, 2019 with attachments, including:
 - Plans entitled, "Woodlands Preliminary Subdivision Plan of Land in Millis, Massachusetts," dated May 6, 2019 with a latest revision date of June 12, 2019 (21 sheets), prepared by Legacy Engineering LLC
- Correspondence to the Millis Planning Board from Daniel J. Merrikin, P.E., Legacy Engineering LLC, dated August 8, 2019 with attachments, including:
 - Plans entitled, "Woodlands Preliminary Subdivision Plan of Land in Millis, Massachusetts," dated May 6, 2019 with a latest revision date of August 7, 2019 (21 sheets), prepared by Legacy Engineering LLC
- Correspondence to the Millis Planning Board from BETA Group, dated July 8, 2019
- Correspondence to the Millis Planning Board from Jessica Monty, undated
- Correspondence to the Millis Planning Board from Alan and Judi Handel, dated July 20, 2019
- "Alternate Sketch" proposed by Alan Handel, dated June 11, 2019

- "Alternate Sketch" by Alan Handel of "Woodlands Preliminary Subdivision Plan," dated May 6, 2019, received July 8, 2019
- Correspondence to the Millis Planning Board from Bob and Kathy Davis, dated July 22, 2019
- Correspondence to the Millis Planning Board from Mike Banks, undated
- Correspondence to the Millis Planning Board from Mitch Bobinski, dated July 29, 2019
- Correspondence to the Millis Planning Board from "Concerned Resident," dated July 31, 2019
- Correspondence to the Millis Planning Board from Megan and Colin Lancey, dated August 3, 2019

FINDINGS

Regarding the requests for Special Permits, Section XII.Q of the Zoning By-Laws of the Town of Millis requires the following general conditions to be fulfilled prior to the granting of an application for a special permit:

(a) Special permits shall only be issued following public hearings held within 65 days after filing of an application with the Special Permit Granting Authority, a copy of which shall be given forthwith to the Town Clerk by the Applicant.

Finding: The application was filed with the office of the Town Clerk on May 17, 2019; and the initial public hearing was held on June 11, 2019. The Planning Board therefore finds that this requirement has been met.

(b) The use requested by the Applicant is listed in the Table 1 Use Regulations of the Millis Zoning By-laws as a special permit in the district for which application is made or is so designated elsewhere in the By-laws.

Finding: The proposed development of an Open Space Preservation Subdivision requires a Special Permit pursuant to Section XVIII, Open Space Preservation, of the Zoning Bylaw. The Planning Board therefore finds that this requirement has been met.

(c) The requested use is essential or desirable to the public convenience or welfare.

Finding: The Board finds that the Open Space Preservation Subdivisions result in smaller development footprints and associated impacts and preserve open space that would not otherwise be preserved under a conventional subdivision. The preservation of open space is consistent with town planning goals. The Board therefore finds that the proposed development is desirable to the public convenience and welfare.

(d) The requested use will not create undue traffic congestion, or unduly impair pedestrian safety.

Finding: Neighboring residents have expressed concerns about the impacts of traffic on nearby roads. The properties in question have access to several public roads. The applicant has indicated that Main Street is the most appropriate location for primary access to the subdivision and the Board agrees. Secondary access to the subdivision is currently proposed for Dale Ave/Buddy Kearney Lane, however that location may be changed to North Street during the definitive subdivision permitting process. The Board finds that access to Railroad Ave, Environmental Drive or Island Road are less desirable than the proposed access points due to the conditions of those roadways and the impact it would have on allowing further cut through traffic along Island Road. The Applicant has agreed to provide a traffic study for the proposed development and to submit the same as part of the definitive subdivision application. Based on the information provided, the Board finds that Main Street and either Dale Ave/Buddy Kearney Lane or North Street are reasonable access points for the development. The Board further expects that the applicant will be able to provide reasonable mitigation to any substantive adverse impacts that may be identified in the traffic study to be submitted. The details of those mitigation measures will be determined in the definitive subdivision permitting process. Main Street has existing sidewalks and the new development will provide sidewalks as well. The requested use, with mitigation as determined through the definitive subdivision process, will therefore not create undue traffic congestion, or unduly impair pedestrian movement and the Planning Board finds that this requirement can be met.

(e) The requested use will not overload any municipal services to such an extent that the requested use or any developed use in the immediate area or in any other area of the town will be unduly subject to hazards affecting health, safety, or the general welfare.

Finding: The site is serviced by existing municipal water systems which are adequate. The site is serviced by existing sewer system but the Dover Road

pump station is nearing capacity. The DPW has indicated that the Applicant will be required to upgrade the station in order to connect to municipal sewer. The Applicant has agreed to make these improvements. The Applicant will be required to provide a stormwater management system which meets state and local requirements for stormwater mitigation and treatment. In light of these factors, the requested use will not overload any municipal services to such an extent that the requested use or any developed use in the immediate area or in any other area of the town will be unduly subject to hazards affecting health, safety, or general welfare. The Planning Board therefore finds that this requirement has been met.

(f) Any special regulations for the use set forth in Section XI (Special Flood Hazard District), are fulfilled.

Finding: The applicant will be required to obtain a special permit under Section XI for any proposed work in the flood plain. Work in the floodplain is anticipated for improvements that will be required for the offsite sewer pump station. The Board therefore finds that this requirement has been met.

(g) The requested use will not impair the integrity or character of the district or adjoining zones, not be detrimental to the health, morals, or welfare.

Finding: The requested use is for an Open Space Preservation Subdivision. The number of units to be constructed will be the same as could otherwise be constructed if a conventional subdivision were installed. The density of the Open Space Preservation development is generally consistent with the existing surrounding residential uses. Large areas of open space will be preserved and these are configured in a manner designed to provide buffers to existing residential abutters wherever possible. As such, the requested use will not impair the integrity or character of the district or adjoining zones, not be detrimental to the health, morals, or welfare of the citizens of Millis. The Planning Board therefore finds that this requirement has been met.

(h) A special permit granted under the provision of the Millis Zoning by-laws shall lapse within one year, and including such time required to pursue or await the determination of an appeal, from the grant thereof, if a substantial use thereof has not sooner commenced except for good cause or, in the case of permit for construction, if construction has not begun by such date except for good cause.

Finding: The Applicant shall adhere to such requirements and the Planning Board therefore finds that this requirement has been met.

Section XVIII.G.5.a of the Zoning By-laws of the Town of Millis requires the Planning Board to find that the proposed Open Space Preservation development will have a less detrimental impact than a conventional subdivision on the same tract prior to the granting of an application for Special Permit:

1) Whether the proposed development achieves the purposes designated in Section A of the Open Space Preservation Bylaw.

Finding: The proposed Open Space Preservation Subdivision provides for variation in single family residential housing patterns through the preservation of open space and the construction of single-family residential houses on lots that are smaller than would otherwise be required. As a result, there will be less disturbance of the site, less infrastructure, less stormwater runoff, all of which achieve significant benefits over a conventional subdivision. The open space includes large expanses of wooded upland areas and there are no wetlands on the site. The total open space area is approximately 23.1 acres of land, which is 42% of the total site. Based on the plan submitted along with the imposition of conditions noted hereafter, the Planning Board therefore finds that the proposed Open Space Preservation Subdivision is consistent with the purposes of Section A of the Open Space Preservation Bylaw.

2) Whether the proposed development will create undue traffic congestion or unduly impair pedestrian safety.

Finding: The applicant has provided a yield plan indicating that a conventional subdivision could yield 44 lots. The proposed Open Space Preservation Subdivision is proposed to also include 44 lots. The main connection points to the surrounding roads are essentially the same in both the conventional and Open Space plans except that the conventional plan includes a third connection to Island Road. Concern has been expressed that the connection to Island Road may invite cut-through traffic from Dover Road to pass through the subdivision to Main Street and the nearby neighborhoods. The Board finds that the proposed Open Space Preservation plan is a more desirable traffic configuration where main access to and from the subdivision will be directly from Main Street. As such, the Board finds that the proposed Open Space Preservation Subdivision will be less detrimental than a conventional subdivision with respect to the stated considerations.

3) Whether the proposed development will overload any public water, drainage, or sewer system or any other municipal service to such an extent that

the proposed development or any developed use in the immediate area or in any other area of the Town will be unduly subject to hazards affecting health, safety, or the general welfare.

Finding: The Open Space Preservation Subdivision plan involves the same number of lots as the conventional, however it will involve the construction of less roadway and associated utilities that will ultimately be owned and operated by the Town of Millis. The Board therefore finds that the Open Space Preservation Subdivision results in lesser impact than a conventional subdivision with respect to the stated considerations.

4) Whether the proposed development will impair the integrity or character of the neighborhood, district or adjoining zones, or be detrimental to the health, morals or welfare thereof.

Finding: The Open Space Preservation Subdivision is of similar character to a conventional subdivision with the notable exception that it provides significant larger vegetated buffers to abutters and preservation of large tracts of open space. The Open Space Preservation Subdivision is therefore a significant improvement over a conventional subdivision on the site. The Board therefore finds that the Open Space Preservation Subdivision results in lesser impact than a conventional subdivision with respect to the stated considerations.

5) Whether the proposed development facilitates the construction and maintenance of streets, utilities, and public services in a more economical and efficient manner than a conventional subdivision would on the same tract.

Finding: The Open Space Preservation Subdivision requires significantly less roadway and associated utilities to provide access to the individual lots than a conventional subdivision. The Open Space option results in approximately 1,200 linear feet less roadway than the conventional option. This, in conjunction with smaller lot sizes, also results in smaller and more efficient stormwater management systems. The Board therefore finds that the Open Space Preservation Subdivision is significantly more efficient than a conventional subdivision with respect to the stated considerations.

6) Whether the Application submitted by the Applicant complies with all sections of this Bylaw and the Zoning Bylaws as a whole.

Finding: Based on the plan submitted along with the imposition of conditions noted hereafter, the Planning Board finds that this requirement has been met. It is noted that the Open Space Preservation Bylaw indicates

that the open space contain certain minimum areas of uplands and that "Buffer Areas" to wetlands are to be considered in that calculation (along with other areas). The term "Buffer Area" is not defined in the Zoning Bylaw in the context of an Open Space Preservation development. The Board finds that for the purposes of the application of the Bylaw to the development, the term "Buffer Area" to wetlands shall be coincidental with the inner 50' Buffer Zone to wetlands as described in the Millis Wetlands Protection Rules and Regulations. This represents all upland areas within 50 feet of the edge of wetlands. There is some buffer zone on the site along the railroad where this may apply.

DECISION

Mr. Richard Nichols was recused from these proceedings. At a meeting held on September 10, 2019, acting upon a motion of Mr. James McKay and seconded by Ms. Nicole Riley, with Mr. George Yered, Ms. Nicole Riley, Mr. James McKay and Mr. Bodha B. Raut Chhetry voting in the affirmative, it was unanimously voted to grant to the Applicant, TD Development LLC a **Special Permit** for an Open Space Preservation Subdivision for properties located at Assessors Parcels 1, 2, 3, 5, 6, 42, 44 and 134 on Map 25, and Assessors Parcels 16 and 33 on Map 52 located on Main Street, said location as described herein and on the plans. The site and the approved Open Space Preservation Subdivision layout are depicted on a twenty-one (21)-sheet plan set entitled "Woodlands Preliminary Subdivision Plan of Land in Millis, Massachusetts", dated May 6, 2019 with a final revision date of August 7, 2019 prepared by Legacy Engineering LLC (hereinafter referred to as the "Approved Preliminary Subdivision Plan"). Special Permit approval is subject to the following conditions:

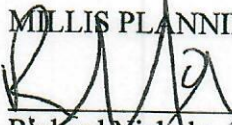
1. All necessary approvals from other Town Boards and Commissions must be obtained by the Applicant. Proof of said approvals, where needed, shall be forwarded to the Millis Planning Board.
2. All provisions of the Millis Zoning By-laws shall be observed unless otherwise approved herein, authorized by variance from the Millis Zoning Board of Appeals, or authorized by a Determination pursuant to M.G.L. Chapter 40A, Section 6 that such pre-existing non-conforming uses may remain or be expanded and/or modified.
3. This special permit granted under the provisions of the Millis Zoning By-laws shall lapse within twenty-four (24) months from the filing of this decision with the Town Clerk, and including such time required to pursue

or await the determination of an appeal from the grant thereof. If the Applicant, for good cause, needs to be granted an extension of up to one (1) year for completion of the project, such an extension will not be unreasonably withheld.

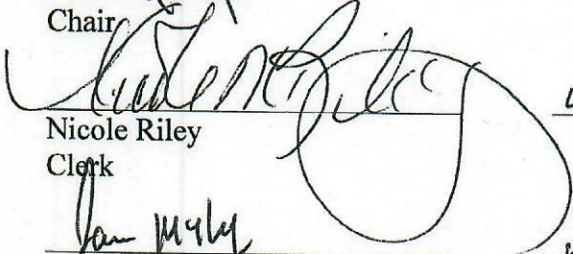
4. This permit is for the development of a 44-lot Open Space Preservation Subdivision at the parcels of land identified herein on Main Street. The Approved Preliminary Subdivision Plan depicts the proposed development in a general and preliminary manner. The Applicant is required to seek Definitive Subdivision approval for the proposed subdivision. At such time, the definitive design of the subdivision infrastructure including all roads, utilities, stormwater management systems, and any required off-site improvements, will be proposed. The Applicant has agreed to investigate the possibility of moving the second road connection from Dale Ave/Buddy Kearney Lane to North Street as part of the definitive subdivision permitting process in conjunction with the traffic study that will be provided. Such a change in design may occur if allowed by the Planning Board along with any resultant changes in roadway configuration, lot configuration and open space configuration. It is further understood that the definitive design may result in other non-substantive deviations from the layout of the Approved Preliminary Subdivision Plan. Those deviations are permitted under this permit to the extent that the Planning Board determines that the definitive design is generally consistent with the intent of this approval and the requirements of the Open Space Preservation Bylaw. Deviations may include revised roadway configurations along with the other associated components of the development (grading, utilities, stormwater management systems, etc.), revised lot sizes and locations, and revised open space parcel configuration and size.
5. It is understood that certain minor portions of the development site are intended to be conveyed to adjoining property owners and that those parcels are to be excluded from the Open Space Preservation Subdivision. Additional minor parcels to be excluded from the Open Space Preservation Subdivision for similar purposes may be proposed if the Planning Board deems them to be reasonable and consistent with this approval.
6. The Applicant is required to obtain any required special permits for any proposed work in the Special Flood Hazard district or the Watershed Protection district.

7. The form of ownership of the open space shall be by a homeowner's association. In the event that during the definitive subdivision permitting process the Town of Millis chooses to accept a portion of the open space parcel, the fee interest of some portion or perhaps all of the open space may be conveyed to the Town of Millis. During the definitive subdivision permitting process, the Applicant shall provide proposed association documents addressing the proposed ownership and management of the open space for approval by the Planning Board.
8. The final definitive subdivision plan shall include the following notation "Lots xx-xx and Parcels xx-xx as shown on this plan may not be further subdivided" (list the associated open space lots and parcels).
9. The Applicant shall submit a traffic study as part of the definitive subdivision permitting process identifying potential impacts to adjacent streets and providing recommendations as to the location of the second access road for the development.
10. Any recreational or other permitted uses that may be proposed within the designated open space that involves the construction of impervious surfaces, parking areas or driveways shall require Site Plan Approval from the Planning Board pursuant to Section XIII.C of the Zoning Bylaw. It is understood that stormwater management systems and associated appurtenances will be proposed within portions of the open space parcels. Such features do not require separate Site Plan Approval provided they are approved as part of the definitive subdivision permitting process.

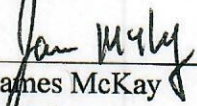
MILLIS PLANNING BOARD:


Richard Nichols
Chair

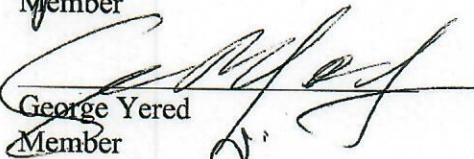
☐ Approve ☐ Deny ☒ Abstain


Nicole Riley
Clerk

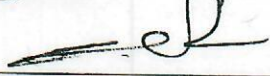
☒ Approve ☐ Deny ☐ Abstain


James McKay
Member

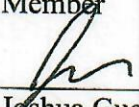
☒ Approve ☐ Deny ☐ Abstain


George Yered
Member

☒ Approve ☐ Deny ☐ Abstain


Bodha B. Raut Chhetry
Member

☒ Approve ☐ Deny ☐ Abstain


Joshua Guerrero
Associate Member

☒ Approve ☐ Deny ☐ Abstain

DATE VOTED: September 10, 2019

DATED FILED WITH THE OFFICE OF THE TOWN CLERK: September 23, 2019

APPEALS FROM THIS DECISION, IF ANY, SHALL BE MADE PURSUANT TO GENERAL LAWS CHAPTER 40A, SECTION 17, AND SHALL BE FILED WITHIN TWENTY (20) DAYS AFTER THE DATE THIS DECISION IS FILED IN THE OFFICE OF THE TOWN CLERK.